



# BRANDON SCHOOL DIVISION

## Policy Review Committee Minutes

Wednesday, April 17, 2013, 11:30 a.m.  
Conference Room, Administration Office

Present: G. Kruck (Chairperson), P. Bartlette, M. Sefton  
Dr. D. Michaels, Mr. K. Zabowski

Guest: B. Ewasiuk, Director of MIST, K. Boklaschuk, Communications  
and Technology Specialist.

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### **CALL TO ORDER:**

The Policy Review Committee Meeting was called to order at 11:50 a.m. by the Committee Chairperson, Mr. Glen Kruck.

### **2. APPROVAL OF AGENDA**

Trustee Kruck requested discussions regarding student fundraising accounts be included at the end of the meeting. The Committee agenda was approved as amended.

### **3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY**

The Minutes of the February 13, 2013 Board Meeting were received as information.

### **4. COMMITTEE GOVERNANCE GOAL ITEMS**

NIL

### **5. OTHER COMMITTEE GOVERNANCE MATTERS.**

#### **a) Social Media Policy**

Superintendent Dr. Michaels noted the draft social media policy had been included in the agenda to determine if there were any questions or concerns that should be addressed in the policy following the presentation of the draft policy by the Division solicitor at the last Committee meeting. Discussions were held regarding the possibility of holding several consultations to obtain feedback from a variety of sources. Trustees requested consultations with the following groups: media, police services, teaching staff and high school students. Communications and Technology Specialist, Ms. Boklaschuk, noted she had found policies from other school divisions in the United States, particularly San Diego and Los Angeles, which addressed several issues which would help make the proposed Brandon School Division policy stronger. Ms. Boklaschuk noted such items as protocol for password security, content disclaimer, how often the site is refreshed, off-campus vs. on-campus guidelines, and personal use of technology by staff as some of the areas which could be incorporated into the Division's proposed policy. The Committee directed Ms. Boklaschuk to provide a summary of other school division policies on social media for presentation at a later date, once the consultations have taken place.

Director of MIST, Mr. Ewasiuk, noted the Division was currently working to implement School Bundle. He confirmed this technology tool may address a number of concerns raised by the Committee and Senior Administration with respect to the use of social media and operating in a private cloud as opposed to a public cloud environment. Mr. Ewasiuk was asked who he felt should have access and control of student accounts. It was noted that this is ultimately the responsibility of the school administrator, however, the MIST Department would assist and support in any manner required.

Trustee Kruck expressed concern regarding equity, noting that not all children and their families would be able to participate. He asked why the Division would need to consider such a policy. It was noted a social media policy not only benefits students but staff as well. It assists in digital citizenship, protects the division, and provides limitations in a digital world that is constantly changing. Superintendent, Dr. Michaels confirmed the policy is required to respond to the realities of which some of the world is living in on a daily basis. She confirmed that policy establishes boundaries and allows for the safety and security of students. She also noted that such a policy ultimately speaks to the Board's values. Trustee Kruck asked what would be done for students who are disadvantaged. Dr. Michaels confirmed that a system will need to be put in place that provides some form of funding for those who require the technology but cannot afford it.

The Committee agreed the next step was to establish the consultations. Senior Administration was directed to begin this process. The proposed implementation timeline for the policy will be in October or November following the consultation process. The Communications and Technology Specialist was directed to post the draft policy to the teacher conference and request feedback from the teaching staff.

#### **b) Lunchroom Survey Results**

Superintendent, Dr. Michaels, provided background information with respect to the lunchroom survey and discussions held with school principals. She noted school principals did not oppose the idea of allowing all students to stay for lunch. However, they did raise three issues: lack of space; lack of supervision; and cost of food for students who do not have a lunch.

Trustees referenced recent budget decisions and approvals to increase E.A. time to address the concerns with respect to noon hour supervision. With respect to space issues, the Committee noted students at many schools currently eat

in their own classrooms. Discussions were also held regarding the cost of food for students who do not have a lunch. It was agreed the barriers to allowing all students to stay for lunch were small. Changes to traditional thinking with respect to space needed to take place at some of the schools. The Committee agreed to bring forth a recommendation regarding this matter. If the motion was approved by the Board of Trustees, the Committee would review Policy and Procedures 4031 – "Lunch Program" to ensure the recommendation was included in policy.

#### **Recommendation:**

That effective the beginning of the 2013/2014 school year, all students shall have the opportunity to stay for lunch at school should they wish to do so.

**c) Student Fundraising Accounts**

Trustee Kruck referenced discussions held earlier in the year prior to the revision of Policy 4001 and student feedback regarding student fundraising accounts. He noted École Secondaire Neelin High School students had advised of separate student fundraising accounts noting it was something he would like to see the Division pursue further. Secretary-Treasurer, Mr. Zabowski, was directed to meet with Mike Adamski and his school bookkeeper to learn about the system they have at that school and how it might be introduced to other schools.

**6. OPERATIONS INFORMATION**

**NEXT MEETING: 11:30 a.m., Wednesday, May 15, 2013**

The meeting adjourned at 12:45 p.m.

Respectfully submitted,

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G. Kruck, Chair

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P. Bartlette

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M. Sefton

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K. Sumner (Alternate)